



Provisions Governing
Issuance and Use of the

ANNUAL PERMIT

Please Retain This for Future Reference

This document explains the following: **A.** Issuance of Permit and **B.** Use of Permit

PLEASE NOTE THE FOLLOWING RULES REGARDING THE ANNUAL PERMIT

1. **You must have an E-ZPass New York Account ("Account") to participate in the Annual Permit Plan.**
2. Your E-ZPass Tag must be properly mounted in the vehicle to receive the toll discount provided by the Annual Permit Plan.
3. The Annual Permit Plan is not available for vehicles registered to or leased by a business.
4. Annual Permit Plan customers are bound by the terms and conditions of their E-ZPass Agreements. If your Account is suspended/revoked for any reason, including misuse, or allowing your Account to go into a negative balance, you will not be allowed to use your E-ZPass Tag(s), you will not receive any toll discounts and your Annual Permit will not be renewed for the following year.
5. The New York State Thruway Authority ("Authority") may withhold an applicant's enrollment in the Annual Permit Plan pending verification by the Department of Motor Vehicles of any or all statements supplied by the applicant.
6. The discount available under the Annual Permit Plan **may not** be combined with any other discount plan(s) available for travel on the Thruway System.
7. Any request(s) for a refund of the Annual Permit Plan fee must be made, in writing, within 60 days of initial fee payment.
8. You shall comply with all laws, rules and regulations, and applicable Authority policies and procedures.

TERMS AND CONDITIONS

These terms and conditions are in addition to the terms and conditions of your E-ZPass New York Agreement. When you enroll in the Annual Permit Plan and use your E-ZPass Tag(s) ("Tag"), you agree as follows:

A. ISSUANCE OF THE ANNUAL PERMIT

1. ELIGIBILITY

Vehicles eligible for the Annual Permit Plan include passenger cars, pickup trucks or vans with 2 axles and 4 tires, and motorcycles. In addition, to be eligible for the Annual Permit Plan, vehicles must be registered in the name of:

- a. An individual;
- b. A married couple;
- c. Two individuals not constituting a business entity;
- d. A nonprofit organization;
- e. A religious or charitable organization;
- f. A governmental entity;
- g. An educational organization; or
- h. A leasing company if leased to a nonprofit, religious, charitable, educational organization or governmental entity.

Vehicles registered in the name of the following are **not** eligible for the Annual Permit Plan:

- a. A partnership;
- b. A corporation;
- c. Any other business entity; or
- d. A leasing company if leased to a partnership, corporation or any other business entity.

NOTE: Motorhomes and recreational vehicles are not eligible for the Annual Permit Plan.

2. APPLICATION

- a. To open an Account with the Annual Permit Plan:
 - download and complete the Private E-ZPass application found at www.e-zpassny.com. In Section 4, add Plan Code NY12 and the appropriate required prepayment amount;
 - sign up for E-ZPass online at www.e-zpassny.com, and add the Annual Permit Plan (NY12); or
 - purchase an E-ZPass On-the-Go Tag from a [participating retailer](#), register the Tag at www.e-zpassny.com and add the Annual Permit Plan (NY12).
- b. If you are already an E-ZPass NY customer and want to add the Annual Permit Plan, follow one of the options below:
 - login to your Account at www.e-zpassny.com, select "My Plans" and "Add Another Plan";
 - call the E-ZPass NY Service Center at 1-800-333-8655; or
 - send a written request to have the Annual Permit Plan added to your Account along with the Tag number(s) the Annual Permit Plan is to be associated with and a check to: E-ZPass NY Service Center, PO Box 15187, Albany, NY 12212-5187.
- c. Prior to the end of the year, you will receive a renewal notification. If you do not receive a renewal notification, login to your online Account, select "My Plans" and "Renew Plan" or contact the E-ZPass NY Service Center at 1-800-333-8655.

3. COSTS

- a. The Annual Permit Plan fee is \$88 per year. If you enroll in the Annual Permit Plan after January, you will pay a pro-rated portion of this annual fee depending on the month of enrollment as follows: February - \$81, March - \$74, April - \$67, May - \$60, June - \$53, July - \$46, August - \$39, September - \$32, October - \$24, November - \$16, and December - \$8.
NOTE: The Annual Permit Plan fee required for an application processed after the 25th of the month will be based on the next month's pro-rated fee (e.g., the Annual Permit Plan fee required for an application processed on January 26th is \$81).
- b. A prepaid toll amount is also **required** to open an Account if you make trips over 30 miles on the Thruway System and/or use any bridge and fixed toll gantry not covered under the Annual Permit Plan as listed in section B.1.e. herein. The prepaid toll amount is either one month's estimated tolls resulting from the use of all Tags listed on the Account or \$25, whichever is greater.
- c. One Tag will be issued per Annual Permit Plan fee paid. Additional non-Annual Permit Plan Tags are also available upon request.

4. PERIOD

The Annual Permit Plan is valid January 1st through December 31st or, if purchased on a pro-rated basis, from the date you are issued your Annual Permit until December 31st.

5. REFUND

You may request a refund of the Annual Permit Plan fee provided that the refund request is submitted in writing to the E-ZPass NY Service Center within 60 days after you paid the Annual Permit Plan fee. In computing the amount of the refund, **NY E-ZPass rates** will be charged to your Account for all trips taken under the Annual Permit Plan. Refund requests submitted more than 60 days after the Annual Permit Plan fee is paid will **not** be honored.

B. USE OF THE ANNUAL PERMIT PLAN

1. CONDITIONS

Use of the Annual Permit Plan is subject to the following:

- a. Your Tag must be properly mounted in your vehicle to receive the toll discount provided by the Annual Permit Plan.
- b. You will not be charged on the Thruway System for the first 30 miles of travel except for the Castleton-on-Hudson Bridge, which has a surcharge of \$0.65. You will be charged the NY E-ZPass toll rate for all travel beyond the first 30 miles.
- c. The Annual Permit Plan is valid for use on the Thruway at the following exits: 15 (Woodbury) to 50 (Williamsville); B3 (Austerlitz) to B1 (Berkshire Connector); and 55 (Lackawanna) to 61 (Ripley) at the Pennsylvania State Line.
- d. The Annual Permit Plan is **not valid** when hauling a trailer and the discount will not be applied.
- e. The Annual Permit Plan is **not valid** for use at the:
 - New Rochelle Toll
 - Yonkers Toll
 - Gov. Mario M. Cuomo Bridge
 - Harriman Fixed Toll
 - Castleton-on-Hudson Bridge
 - Grand Island Bridges
 - Toll facilities of any other tolling authority or agency.

f. The discount available under the Annual Permit Plan **may not** be combined with any other discount plan(s) available for travel on the Thruway System.

2. TRANSFER OF AN ANNUAL PERMIT/E-ZPASS TAG

The Annual Permit Plan Tag may be used in any eligible vehicle registered on the Account and is not transferable to another Account. (Refer to vehicle eligibility in section A.1.)

3. CHANGES IN VEHICLE OR ACCOUNT INFORMATION

Customers are required to inform the E-ZPass NY Service Center of any changes to vehicle or Account information in accordance with the terms and conditions of their E-ZPass Agreements. To update your Account information:

- a. Access your Account at www.e-zpassny.com or on the Tolls NY mobile app;
- b. Call the E-ZPass NY Service Center at 1-800-333-8655; or
- c. Mail correspondence to the address below:

**E-ZPass NY Service Center
PO Box 15187
Albany, NY 12212-5187**

4. MODIFICATIONS

The Authority may change the terms and conditions, including fees, of the Annual Permit Plan at any time by advance written notice. Such modified terms and conditions shall take effect on the date specified in such notice.



**FOR ASSISTANCE WITH E-ZPASS
CALL TOLL FREE
1-800-333-8655**